

Code of Conduct, NARCOA Board of Directors

Distinct responsibilities come with being an elected or appointed official in NARCOA. In your position, you have accepted an obligation to act in the best interests of NARCOA as a whole. All directors and officers are expected to understand and follow the printed policies, goals and principles of the organization.

NARCOA Board of Director members and its officers should:

1. Accord the highest priority to implementing processes that lead to the continued safe and legal operations of NARCOA on North American Railroads. Gear all decisions to what is required to insure the continuation of our hobby.
2. Put NARCOA's goals ahead of personal goals. We are here to serve in the best interest of NARCOA as a whole.
3. Be willing to review the organization periodically. Take a fresh look at how NARCOA is run. Be willing to change when change is needed. Welcome a fresh view. Evaluate it fully before either accepting it or rejecting it.
4. Think broadly. Provide input based on your regional experience but base decisions from a NARCOA wide perspective.
5. Represent your membership. Listen to their concerns. Evaluate their concerns. Discuss their concerns as appropriate with other Board Members. Act on those concerns as appropriate.
6. Support your Boards decisions. Once an issue has been discussed and decided, support and defend it even if you disagree.
7. Accept responsibility. Be willing to do your share of the work. Share in the credit and blame for the actions of the board as a whole.
8. Treat your Colleagues and Members with respect. Keep discussions focused on the issues at hand, not the personalities of those that hold different opinions. Give credit to those with good ideas.
9. When communicating with members remember that casual comments may be misinterpreted. Be careful in all communications, especially via electronic media. If making an official comment identify it as such. Do not involve yourself in passing on gossip or rumors.
10. Directors' and officers' communications to third parties:
 - NARCOA Directors and officers may communicate with third parties about NARCOA members only when required to fulfill their official assigned duties.
 - The Board of Directors as a whole may also communicate with third parties about NARCOA members only when required to fulfill official duties.
 - Directors and officers should refrain from passing on gossip, rumors or personal opinions about NARCOA members.
 - No director or officer should attempt to affect the private affairs of NARCOA's members. The only exception is where these private affairs affect the operation or integrity of NARCOA.
12. When dealing with other organizations, businesses or individuals, NARCOA officers and directors are authorized to use NARCOA's name only when engaged in the official duties of the board and its members.

13. Any NARCOA officer should make known to the Board of Directors any conflict of interest that they may have with any vendor, business association or activity of NARCOA. This conflict includes, but is not limited to, a personal relationship, financial relationship or an outside business relationship with any vendor, business association or activity of NARCOA.

14. Remember the members of NARCOA are looking to us to continue to lead NARCOA forward.